

## General Enquiries

Tel: 0300 300 0090

Email: [enquiries@stockport.ac.uk](mailto:enquiries@stockport.ac.uk)

Website: [www.stockport.ac.uk](http://www.stockport.ac.uk)

## AAT Advanced Diploma in Accounting -Level 3

<b>Location</b>	Stockport Campus
<b>Duration</b>	23/09/2020 - 30/06/2021 Wednesday: 9:00 - 16:00 15/09/2020 - 29/06/2021 Tuesday 17:00 - 21:00 including 2 hours online support/group tutorial*Please note times and dates can be subject to changes after publication
<b>Full/Part time</b>	Part-time
<b>Department</b>	Business & Accounting



## Course Overview

Our level 3 qualification in Accounting offers you the chance to build upon skills gained at Level 2. Through the study of final accounts preparation, management accounting and VAT you will gain confidence in industry practice. In addition you will gain invaluable skills in spreadsheet software and understand professional ethics in accounting.

## Course Requirements

You must be aged 19+. You are expected to have achieved GCSE Maths and English at a grade C or above and a merit at level 2 accounting. You will be asked to complete an initial assessment to ensure your numeracy and literacy skills are sufficient to do well on the course. You will be expecting to be working towards a minimum of a level 2 for both Maths and English to commence the programme.

You must have access to a computer/laptop at home supported by Wi Fi. This is to enable access to all online materials throughout the programme via Microsoft Teams. In the event of a local lockdown due to Covid-19 delivery will be temporarily switched to an online model and platform.

For further details please contact Course Enquiries on 0300 300 0090

## Mandatory Units

Advanced Bookkeeping  
Final Accounts Preparation  
Management Accounting – Costing  
Indirect Tax  
Ethics for Accountants  
Spreadsheets for Accountants

## Course Progression

Successful completion of this course to a merit standard alongside excellent attendance will provide you with one of the entrance requirements for the Level 4 AAT Professional Diploma in Accounting.

## Course Assessment

Examinations per unit

## Course Finance

£2,235.00

This includes the AAT Assessment costs (£235). Fees are due at enrolment. You are required to register with the AAT. Membership costs are currently £99 per annum; plus a £48 admin fee paid only on initial registration.

## Award

Upon successful completion of the course you will be awarded an AAT Advanced Diploma in Accounting - Level 3

## Course Potential Careers

The roles you are qualified to perform after completing this qualification include:

Accounts Administrator  
Account Assistant  
Accounts Payable Clerk  
Bookkeeper  
Payroll Administrator  
Payroll Officer  
Purchase/Sales Ledger Clerk  
Tax Assistant  
Accounts Technician

## Course Additional Information

Part-time