

## General Enquiries

Tel: 0300 300 0090

Email: [enquiries@stockport.ac.uk](mailto:enquiries@stockport.ac.uk)

Website: [www.stockport.ac.uk](http://www.stockport.ac.uk)



STOCKPORT  
COLLEGE

## AAT Foundation Certificate in Accounting -Level 2

<b>Location</b>	Stockport Campus
<b>Duration</b>	One day or evening per week for one academic year from September - June. 22/09/2020 – 22/06/2021 Tuesday 17.00 – 21.00 22/09/2020 – 22/06/2021 Tuesday 09.00 – 13.00
<b>Full/Part time</b>	Part-time
<b>Department</b>	Business & Accounting



## Course Overview

If you are keen to start training to work in accountancy and financial management, our Level 2 course will introduce you to the basics of the industry.

## Course Requirements

You must be aged 19+. You will be asked to complete an initial assessment to ensure your numeracy and literacy skills are sufficient to do well on the course. You should be working towards a minimum of level 1 for both Maths and English to commence the programme.

You must have access to a computer/laptop at home supported by Wi Fi. This is to enable access to all online materials throughout the programme via Microsoft Teams. In the event of a local lockdown due to Covid-19 delivery will be temporarily switched to an online model and platform.

For further details please contact Course Enquiries on 0300 300 0090

## Mandatory Units

Bookkeeping Transactions  
Bookkeeping Controls  
Elements of Costing  
Using Accounting Software  
Foundation Synoptic Assessments

## Course Progression

Successful completion of this course alongside and excellent attendance record will provide you with one of the entrance

requirements for the Level 3 AAT Advanced Diploma in Accounting.

## **Course Assessment**

Examinations per unit

## **Course Finance**

£873

This includes the AAT Assessment costs (£240). Fees are due at enrolment. You are required to register with the AAT. Membership costs are currently £99 per annum; plus a £48 admin fee paid only on initial registration.

## **Award**

Upon successful completion of the course you will be awarded a AAT Foundation Certificate in Accounting - Level 2

## **Course Potential Careers**

The roles you are qualified to perform after completing this qualification include:

Accounts Administrator  
Account Assistant  
Accounts Payable Clerk  
Bookkeeper  
Payroll Administrator  
Payroll Officer  
Purchase/Sales Ledger Clerk  
Tax Assistant  
Trainee Accounts Technician

## **Course Additional Information**

Part-time